

**Minutes of the
Chemical Dependency Professionals Board Meeting
February 12, 2007**

Members present:

Larry Anthony	Jerry Carter	Victoria Crews
Joe Gay	Ann Hamilton	Jessica Horne
Carolyn Ireland	David Long	Karen Moody-Bierly
Richard Whitney		

Members absent:

Craig Wright

Others present: Bob Field, OCDPB Staff
Amanda Ferguson, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the State Library, Columbus, Ohio on 2/12/07 at 10:05 a.m.

Chairman J. Carter called the meeting to order.

Approval of the 12/11/06 minutes was motioned by K. Moody-Bierly, C. Ireland and approved by the board.

The Board discussed election of officers and reviewed open seats and standing committees. A. Hamilton will join the Ethics Committee.

MOTION: To elect Jerry Carter as chair, Joe Gay as vice-chair, Karen Moody-Bierly as Treasurer and Jessica Horne as Secretary.
D. Long, A. Hamilton Approved

K. Moody-Bierly and B. Field gave the Treasurer's Report. Year to date treatment renewal revenues are down \$47,007. The Board discussed potential causes, implications and possible solutions. Solutions included suggestions to encourage mandating our license in treatment facilities and marketing strategies to make our license more attractive. J. Carter suggested that further discussion of this matter be moved to the Strategic Planning Meeting to be held 3/14/07.

B. Field reported that treatment formal application revenues are up due to an increase in CDCA applications. Prevention revenues remain low due to upcoming proposed transitions. K. Moody-Bierly asked for an Executive Committee Meeting to review the

To reprimand Virginia Fisher, CDCA for violation of OAC 4758-8-01(B)(1)(a) and (B)(1)(b) for failure to obtain supervisor signature on individual progress notes.

To suspend Benjamin Kelch, CDCA for one year via consent agreement for violation of OAC 4758-8-01(B)(3)(a) for making false statements to the Board regarding a relapse. During this suspension, Mr. Kelch must complete 5 additional hours of ethics education, complete treatment and submit documentation from a chemical dependency specialist approved by the Board that Mr. Kelch is fit for duty.

To lift the suspension of Paul Henfield, CCDC III-E and to make the action retro-active to the Ethics Committees approval on 5/26/06.

To accept Michael Simon's application for LCDC II. Mr. Simon previously held a CCDC III-E which was revoked on 9/10/03.

D. Long, R. Whitney Abstentions: C. Ireland Approved

B. Field gave the Executive Director's report. B. Field distributed a prevention workforce development report and indicated the board may be tasked with scope related issues addressed in the report. B. Field reminded the board of the upcoming spring ICRC meeting to be held in Orlando on 4/10-13/07. B. Field stated that he would present the upcoming budget at the April board meeting and would require a vote on the budget at the June meeting.

Under old business, the board discussed member re-appointments. B. Field indicated that he had not been able to make an appointment with the governor's office regarding this matter and would compile and re-send applications which the board received.

The Board discussed the CPM examination and ICRC's plans to vote at the spring directors meeting to either eliminate the CPM exam and incorporate it into the current written examination or to modify the CPM examination to make it more standardized. Members discussed their impressions of the value and purpose of the CPM exam.

MOTION: To vote at the Spring ICRC Meeting, if a vote is requested, to eliminate the CPM examination and re-work the written examination to include testing components focused on the twelve core functions.

D. Long, C. Ireland Opposition: L. Anthony Approved

Under new business, the board reviewed a staff proposal to increase written examination and CDCA formal application fees. Currently the Board's written examination fees are not covering the costs associated with administering these exams and the Board is expected to lose approximately \$6,600 in the calendar year. Staff propose a leveling of all examination fees at \$100 to cover costs. This fee is consistent with the written exam fees other regional boards charge.

MOTION: To level all written examination fees to \$100 in order to adequately cover board costs to administer the examinations.
R. Whitney, A. Hamilton Approved

Members discussed the proposal to increase CDCA formal application fees as a result of increased staff time spent in review and processing of these applications.

MOTION: To increase the CDCA formal application fee to \$50.00.
R. Whitney, V. Crews Approved

B. Field indicated that these motions will require a rule change. He will work to have the changes made and effective for 7/1/07.

The next Board meeting is 4/9/07.

MOTION to adjourn R. Whitney, A. Hamilton Approved

A handwritten signature in black ink, appearing to read "Gerald Carter", with a large, sweeping flourish extending to the right.

Gerald Carter, President

A handwritten signature in black ink, appearing to read "Jessica Horne", written in a cursive style.

Jessica Horne, Secretary