



REQUEST FOR EXTENSION ON CONTINUING EDUCATION (CEU) REQUIREMENTS FOR RENEWAL

The purpose of this CEU Renewal Extension option is to allow OCDP Board license/certificate holders who may need additional time to obtain CEU's to meet renewal requirements due to the COVID-19 STATE OF EMERGENCY.

A minimum of 1/3 of the education hours must be completed prior to renewal to take advantage of this option. Please complete, and sign this form if you have renewed or plan to renew your license/certificate online and have not completed the entire 40 hours of continuing education due to the COVID-19 emergency. Submit the completed form to the OCDP Board via email at info@ocdp.ohio.gov or FAX 614-387-1109 (all areas of the form must be completed).

PLEASE PRINT

NAME: _____ PHONE # _____

EMAIL ADDRESS: _____

STREET ADDRESS: _____ ZIP: _____

LICENSE TYPE & # _____ RENEWAL DATE: _____

(EXAMPLE: CDCA.000000, LCDCI.000000, OCPA.000000 etc...)

How many CEUs had you completed at the time of renewal? _____

Which of the required renewal hours have you currently completed?

CD Treatment Renewal	Prevention Renewal
Ethics hours completed: _____	Ethics hours completed: _____
Chemical Dependency Specific hours completed: _____	P6 Professional Growth & Responsibility hours completed: _____
TR1 Treatment Field Related hours completed: _____	PR1 Prevention Field Related hours completed: _____

Gambling Endorsement hrs.: _____

Clinical Supervision Endorsement hrs.: _____

Total # Treatment Hours deficient _____

Total # Prevention Hours deficient _____

PLEASE INITIAL AND SIGN BELOW

I understand that this exception for deficient CEU renewal hours is only allowable due the COVID19 State of Emergency retroactively signed March 9, 2020. **Initial:** _____

I understand I will need to upload all my certificates into CE Broker no later than 6 months after the end of the State of Emergency, or Dec 1, 2020 whichever comes first. **Initial:** _____

I understand I may be audited and will be held to Ethic Violation Code 4758-8-01 (B)(1)(a) after the time period mentioned above. **Initial:** _____

I understand that after I have completed and uploaded my deficient hours to my CE Broker account, I will e-mail the OCDP Board my name, and license number with **COVID19 Deficient CEU Renewal Exception** in the Subject Line to info@ocdp.ohio.gov & let them know I have completed all of my required 40 renewal hours. **Initial:** _____

Signature

Date