



**Chemical Dependency Professionals
Board Meeting
Minutes
November 8, 2019**

Members Present: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Greg Hogg, John Lisy, Jim Mermis, Max Cortes

Members Not present: Trisha Farrar, Debra Thompson

Others Present: Jill Smock - Executive Director, Janice Thomas - Board Staff, Lisa Haywood - Assistant Attorney General (assigned general counsel), Lynn Hamilton – Licensee until 10:26 am)

Meeting Opened: Chairperson Wendy Haynes-Britton called the meeting to order and requested roll call.

Time In: 10:18 **Date:** 11/8/19

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Greg Hogg, John Lisy, Jim Mermis, Max Cortes. A full quorum is established.

General Announcements: None

Introductions: W. Haynes-Britton introduced the visitor Lynn Hamilton to the members.

Motion: W. Haynes-Britton motioned to approve the October 1, 2019 board meeting minutes.

G. Hogg, Jim Mermis

Passed

OMHAS Update:

J. Smock reported there is still no replacement for the Ex. Officio position that Joyce Star held but Lois Hochstetler, Asst. Director Office of Community Treatment Services at OHMHAS hopes a replacement will be secured for our 2020 Board Meeting. OMHAS is holding a meeting in regards to implementing the clinical care needed around S.B. 221. Jill asked if any board members might be able to assist as a SME for the Board for these meetings/calls. A. Moss and J. Lisy volunteered.

Motion: W. Haynes-Britton motioned to go out of Public Session **Time:** 10:25

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Greg Hogg, John Lisy, Jim Mermis, Max Cortes.

Motion: W. Haynes-Britton motioned to go into Executive Session

Reason: Certain Personnel Matters **Time:** 10:26

G. Hogg, P. Atkins

Passed

Motion: W. Haynes-Britton motioned to go out of Executive Session

Time: 11:05

G. Hogg, J. Mermis

Passed

Motion: W. Haynes-Britton motioned to reconvene to Public Session

Time: 11:06

P. Atkins, A. Moss

Passed

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Greg Hogg, John Lisy, Jim Mermis, Max Cortes.

Motion: W. Haynes-Britton motioned to reconvene to take a break **Time:** 11:07 All agreed

Motion: W. Haynes-Britton motioned to reconvene Public Session **Time:** 11:19

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Greg Hogg, John Lisy, Jim Mermis, Max Cortes.

COMMITTEE REPORTS

Treasurers Report:

A. Bishara updated the members on Board budget and expenses. There was a brief discussion on tracking the number of licenses issued verses the number of applications received. A. Moss made the suggestion to add a section to the treasurer report that lists the expenditure items on the Boards wish list.

Ethics Committee Report:

Appendix A chart was distributed. M. Cortes asked L. Haywood to lead the discussion on Appendix A which will then be part of the Bylaws. Appendix A will represent the Executive Director's guidelines for handling Ethics cases. J. Smock requested clarification on the Executive Directors authority in handling failed renewal audits. She proceeded to explain audit process and reasons for failed audits. Member discussed Appendix A.

L. Haywood made the following suggestions:

- Suggestion to implement a naming convention to the Resolution No. Section of Appendix A. P. Atkins will take the lead on this.
- Under the Action section add wording "and failed renewal audits" to the end of the sentence NOO for hearing for Denial of Application.
- Suggestion to add language to the chart that describes Option 2.
- Change the title "Board Ratification" to "Authority".
- Under the section titled Board Ratification remove the word "No".
- Under Action "authority to manage failed Audits granted by the Board on 8.16.19" Change to Full authority to manage failed renewal audits and Consent agreements

Motion: To break for lunch

Time: 12:14

G. Hogg, A. Bishara

Passed

Meeting Opened: W. Haynes-Britton called the meeting to order after lunch break and requested roll call.

Time: 12:54

Members not present: Jim Mermis

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Greg Hogg, John Lisy, Max Cortes. A full quorum is established.

Motion: To accept changes to Appendix A grid that outlines Board designations for the Executive Director in regards to Ethics. Appendix A is to be added in addition to the duties and responsibilities previously given by the Board. The Board also gives full authority to the Executive Director to manage failed renewal audits and consent agreements on behalf of the Board. If consent agreement is not signed, the Executive Director has the authority to send Notice of Opportunity. The Executive Director will report failed audits at the Board Meetings and the Board will ratify the report.

W. Haynes-Britton, A. Moss

Passed

Motion: To accept outcome on #19075

Board Action	Motion	Second	Abstain	Outcome	Motion
Consent Agreement	G. Hogg	A. Moss	P. Atkins, M. Cortes	Not accept the Consent Agreement but instead Option 2, and manual audits by the Board	Passed

Executive Committee

W. Haynes-Britton reported that the committee discussed the budget. She stated that the committee approval is not needed if within the line item. Computers should be added to the wish list. L. Haywood recommended putting the Bylaws on the review schedule and making them more fluid by using appendixes.

W. Haynes-Britton stated the Executive Committee will work on updating the Bylaws. She requested any suggestions from Board members be sent direct to her. J. Smock will send electronic version of the Bylaws to the board members.

Prevention Committee

P. Atkins suggests tabling Prevention Minutes until the next meeting. J. Lisy questioned the intent of some of the prevention education requirements such as S verses C. P. Atkins stated that the S-Specialist education is at the practitioner level and the C-Consultant is at the Administrative level. J. Lisy suggests broadening the education requirements for the OCPC. J. Smock mentioned that the committee members are working on the education definitions. G. Hogg recommends reviewing the Board Bylaws for Prevention Education to be included in the Education & Training Committee or to remain in the Prevention Committee.

W. Haynes-Britton recognized J. Mermis returning to the meeting

Time: 1:36

A full quorum is still established.

Treatment Committee

J. Lisy stated that there has been some confusion with a certain University indicating to their students that their curriculum meets the Boards education requirements when in fact it does not. A. Tartt has taken the lead to reach out to one of her contacts at the university to discuss the issue. The subject of co-occurring disorders was also discussed. The committee is interested to see how many of our licensees have multiple licenses for dual diagnosis. J. Lisy would like to explore opportunities for other types of tests stating the IC&RC and NAACP tests are both used by 10 states. He distributed a document listing the specific states and a questionnaire form. He suggested that the questionnaire could be used when reaching out to different states. L. Haywood mentioned that there may be a statute in Rule to use IC&RC and if so, a statute change will be required. J. Lisy stated that the committee is also reviewing the 12 core functions and the possibility of matching them to IC&RC's core functions listing. J. Lisy reported that there is a question of how many Board Members can participate on a committee and whether a quorum is only those who sign the charter. L. Haywood answered that a quorum consists of seven members. The Bylaws state that OCDP committees are "recommending committees" and she recommends that the committees not have more than 2 Board members participating on the committees. W. Haynes-Britton stated that the Charter has to be amended. J. Smock will send Charters to L. Haywood.

Education Committee

G. Hogg reported that the committee recommends adding the Master's in Addiction Counseling and Pastoral Counseling to the new Master's Education Grid Waiver Policy previously outlined by the Board. G. Hogg also presented the committee's recommendation to add the Licensed Chemical Dependency Counselor III license to this same waiver policy.

Motion: To add the Master's Degree in Addiction Counseling degree to the masters education grid waiver policy.

A. Moss, A. Bashara

Passed

Motion: To add the LCDC III license to the Master's Education Grid Waiver Policy.

G. Hogg, A. Moss

Passed

The Board members need more information on the curriculum for the Pastoral Counseling Master's degree before considering adding it to the waiver policy. G Hogg stated that the committee is reviewing the Master's Education Grid content areas, and definitions. Board members briefly discussed. G. Hogg also stated that the committee does not recommend allowing CEU's to be granted for Board or Committee Meeting participation because the meetings are not training sessions. G. Hogg briefly outlined some concerns D. Fidelibus has with HB 365. D. Fidelibus will contact Representative Manning to discuss her concerns as it effects the Associate degree programs.

Director Report

J. Smock reports that she will be interviewing a Columbus State student next week for a part-time work student position and federal dollars thru CSCC covers the salary. She presented the boards operations updates and applications approved. There are plans to update the CE Broker instructions, Education

Provider Handbook and streamlining the instructions and processes for education conferences and concurrent sessions. IC&RC is switching testing platforms from PSI back to Schroeder Measurement Technologies (SMT). They are looking at developing new exams to be completed by May 2020. IC& RC also approved new by-laws at their Annual Meeting last month and will be sending those out. A new Caucus structure was developed to select representatives for each caucus to service on the IC&RC executive Board.

Ohio Counseling Assn. voted to allow OCDP licensees to have OCA Membership. J. Smock was at their annual conference on 11.7.19 with an OCDP informational exhibit table.

OHMHAS Bureau of Recover Supports is having Peer Services Listening sessions across the state. J. Smock will be attending the one in Columbus but asked if other Board members might be attending or able to attend others across the state. J. Lisy said he would attend Nov 15th in Median or Dec 18 in Sandusky. A. Moss said he would attend the one in Columbus as well.

Motion: To approve the Executive Report and ratify all actions noted as taken on this report as the board's Executive Directive and/or board designee.

P. Atkins, G. Hogg

Passed

A. Bishara initiated a brief budget discussion.

W. Haynes-Britton recognized L. Haywood departing from the meeting. Time: 2:24

Open Business

W. Haynes-Britton brought up the question of what the Boards position is on medical marijuana and requested members e-mail their thoughts/ideas directly to her. John Ellis is doing a survey evaluation and asked if the Board would support putting this out to OCDP licensees. Members suggest that he, and all those who are conducting research or studies put in a public records request for the mailing list.

W. Haynes-Britton requests a Special Board Meeting for ethics tentatively scheduled.

Date: 1/31/20 Time: 10:00 am - 2:00 pm

Regular Board Meetings for 2020 are scheduled for Feb. 21, May 15, August 21, Nov 20th - 10 am – 3 pm Vern Riffe 31st floor Board Room.

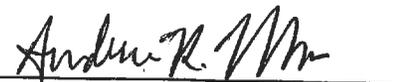
Board members extended their appreciation to G. Hogg and M. Cortes for their service (as well as D. Thompson who was absent). Both are reaching the end of their term of service with the Board and both have agreed to stay on for the extended 60 days allowed.

Motion: W. Haynes-Britton motioned to adjourn the meeting

Time: 2:45

P. Atkins, J. Lisy

Passed



1/31/2020

Vice Chair

Date



1/31/2020

Chair

Date

