



**Chemical Dependency Professionals  
Board Meeting  
Minutes  
February 21, 2020**

**Members Present:** Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis,

**Members Not present:** Debra Thompson

**Others Present:** Jill Smock - Executive Director, Janice Thomas – Admin. Support, Lisa Haywood - Assistant Attorney General (assigned general counsel), Stephanie Funkhouser - Board Investigator,

Call to Order: Chairperson Wendy Haynes-Britton called the board meeting to order on 2/21/2020 and requested A. Moss initiate roll call. Time In: 10:20

Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis. A full quorum is established.

**Meeting Minutes**

**Motion:** W. Haynes-Britton motioned to approve the January 31, 2020 Special Board Meeting minutes. Time: 10:21

J. Lisy/J. Mermis

Passed

**General Announcements:**

A. Moss announced that he will be making a personnel change, but this will not affect his position as a member of the Board. The board members wished him well in his new position.

A. Bishara announced the opening of the Behavioral Health Pavilion at Nationwide Childrens Hospital.

**OHMHAS Update:**

J. Smock informed the members that Rick Massatti will replace J. Starr's position on the Board for OHMHAS. R. Massatti is currently on leave of absence.

**General Business:**

**Treasurers Report**

A. Bishara presented the Treasurers report answered general questions and clarified items within the budget. E-license potential upcoming expenses were also discussed.

**Committee Reports:**

**Ethics Committee Report**

Chairperson W. Haynes-Britton requested that the board members and invited persons prepare to go into Executive Session. A. Moss to initiate roll call.

Invited Persons: Jill Smock, Executive Director, Lisa Haywood-Assistant Attorney General, Stephanie Funkhouser-Board Investigator, Janice Thomas, administrative support

**Motion:** Chairperson W. Haynes-Britton motioned to open the Executive Session for the purpose of matters required to be kept confidential (e.g. quasi-judicial).

J. Mermis/G. Hogg

Passed

Roll Call Vote: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Exit Open Session

Time: 10:33

Call to Order: Enter Executive Session

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Time: 10:34

There was a discussion of executive business limited to the motioned purposed. No voting occurred.

**Motion:** W. Haynes-Britton motioned to exit Executive Session as motion passes by majority.

G. Hogg/J. Lisy

Passed

Roll Call Vote: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis. Exit Executive Session

Time: 10:56

Call to Order: Enter Open Session

Time: 10:57

**Cases for Board Action:**

The following cases were discussed individually in Executive Session. Motions were made for each consent individually in Open Session. See table below:

| Board Action          | License #                           | 1 <sup>st</sup> Motion | 2 <sup>nd</sup> Motion | Abstain            | Opposed | Motion  |
|-----------------------|-------------------------------------|------------------------|------------------------|--------------------|---------|---|
| Suspension            | Kevin Monsdorfer<br>CDCA140535      | G. Hogg                | W.Haynes-Britton       | A. Moss            | None    | Passed, effective on the date of last signature |
| Suspension            | Sara Stanley<br>CDCA120749          | A. Bishara             | J. Mermis              | A. Moss            | None    | Passed, effective on the date of last signature |
| Suspension            | Peter Gioitta<br>LICDC161329        | J. Lisy                | G. Hogg                | A. Moss/ M. Cortes | None    | Passed, effective on the date of last signature |
| Written Reprimand     | Robert Camden<br>CDCA165349         | J. Mermis              | G. Hogg                | M. Cortes          | None    | Passed, effective on the date of last signature |
| Notice of Opportunity | Stephen Anderson<br>CDCA-Pre 163563 | J. Lisy                | J. Mermis              | P. Atkins          | None    | Passed, effective on the date of last signature |
| Notice of Opportunity | Victor Vaughn<br>CDCA090605         | J. Mermis              | J. Lisy                | P. Atkins          | None    | Passed, effective on the date of last signature |

|                       |                                  |           |         |           |      |   |
|-----------------------|----------------------------------|-----------|---------|-----------|------|---|
|                       |                                  |           |         |           |      | signature                                       |
| Notice of Opportunity | Steven Whisenhunt<br>LICDC913119 | G. Hogg   | S. Moss | P. Atkins | None | Passed, effective on the date of last signature |
| Notice of Opportunity | Joshua Hedges<br>CDCAPre170060   | J. Mermis | J. Lisy | P. Atkins | None | Passed, effective on the date of last signature |

Chairperson W. Haynes-Britton requested that the board members and invited persons prepare to go into Executive Session. A. Moss to initiate roll call.

Invited Persons: Jill Smock, Executive Director, Lisa Haywood-Assistant Attorney General, Stephanie Funkhouser-Board Investigator, Janice Thomas, administrative support

**Motion:** Chairperson W. Haynes-Britton motioned to open the Executive Session for the purpose of matters required to be kept confidential (e.g. quasi-judicial).

J. Mermis/G. Hogg

Passed

Roll Call Vote: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis. Exit Open Session Time: 11:03

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Call to Order: Enter Executive Session

Time: 11:05

There was a discussion of executive business limited to the motioned purposed. No voting occurred.

**Motion:** W. Haynes-Britton motioned to exit Executive Session as motion passes by majority.

G. Hogg/J. Lisy

Passed

Roll Call Vote: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis. Exit Executive Session Time: 11:19

Call to Order: Enter Open Session

Time: 11:20

**Goldman Hearings:**

The Goldman Hearings below were discussed individually in Executive Session. Motions were made for each Hearing individually in Open Session.

| Board Action      | License #                    | 1 <sup>st</sup> Motion | 2 <sup>nd</sup> Motion | Abstain   | Opposed | Motion |
|-------------------|------------------------------|------------------------|------------------------|-----------|---------|--------|
| Written Reprimand | Lisa Parker<br>CDCA100101    | A. Moss                | J. Mermis              | P. Atkins | None    | Passed |
| Written Reprimand | Mark Dennewitz<br>CDCA151936 | J. Mermis              | G. Hogg                | P. Atkins | None    | Passed |

|                    |                                     |            |         |           |      |        |
|--------------------|-------------------------------------|------------|---------|-----------|------|--------|
| Denied Application | Mackenzie Matthews<br>APP-000154874 | A. Bishara | J. Lisy | P. Atkins | None | Passed |
|--------------------|-------------------------------------|------------|---------|-----------|------|--------|

**Goldman Motion:** Chairperson W. Haynes-Britton requested a motion to require the parties to provide only two copies of the exhibits for adjudication in hearings conducted pursuant to Goldman vs. State Medical Board of Ohio.

A. Moss/J. Lisy

Passed

S. Funkhouser exited the meeting at 11:25

**Officer Nominations:**

| Officer     | Nominee           | 1 <sup>st</sup> Motion | 2 <sup>nd</sup> Motion | Abstain           | Opposed | Motion |
|-------------|-------------------|------------------------|------------------------|-------------------|---------|--------|
| Treasurer   | Alex Bishara      | G. Hogg                | W. Haynes-Britton      | A. Bishara        | None    | Passed |
| Vice Chair  | Andrew Moss       | P. Atkins              | G. Hogg                | A. Moss           | None    | Passed |
| Board Chair | W. Haynes-Britton | J. Lisy                | P. Atkins              | W. Haynes-Britton | None    | Passed |
| Ethics      | Open              |                        |                        |                   |         |        |

W. Haynes-Britton reminded the members that By-Laws have been distributed and feedback is needed by April 10, 2020.

**Committee Reports Continued:**

Prevention Committee Report

T. Farrar reported that the committee has agreed on some progression changes to the advanced licensure levels (see Prevention Meeting minutes). They suggested a minimum time requirement for RA's in the field before advancing to licensure level. New automated "welcome" letters were created to be sent to each certificate holder when they initially receive their certification of a new level.

J. Smock suggested that the Treatment Committee may want to also consider creating "welcome" initial letters as well esp. for the CDCA's. She also mentioned that the Board's Resource page on the website will soon contain a list of the education providers that offer courses through CE Broker.

T. Farrar expressed that the committee would like Ethics education for prevention to have a prevention specific focus. Also, the teaching of prevention education ethics should not be conducted by an OCPA, but by someone holding an OCPS and OCPC, someone with the scope to supervise preventionists, or credentials that would demonstrate expertise in the subject of prevention ethics.

**Motion:** Chairperson Wendy Haynes-Britton asked for a motion for the proposed Board statement regarding prevention ethics instructions for continuing education and permission granted to the Executive Director to finalize the document.

Time: 11:45

G. Hogg/A. Moss

Passed

J. Smock mentioned that she will be working with CE Broker to make some changes and one being coding the field related hours to be more specific to the type of licensure. For example: possibly changing field related (R1) hours to prevention related (PR1) and treatment related (TR1).

There was a discussion about prevention training hours and the need for more education offerings. J. Smock stated that the initial certification letters will indicate some resources available. J. Lisy suggesting reaching out to current education providers to push more prevention training. T. Farrar stated that the committee will be working on more marketing ideas.

Andrew Moss asked that a possible presentation to the Board occur at one of the Board meetings to familiarize the members who hold treatment licenses on the prevention field. T. Farrar will forward some general prevention material to A. Moss per his request.

**Motion:** Chairperson Wendy Haynes-Britton motioned to break for lunch. Time: 12:07

G. Hogg/W. Haynes-Britton Passed

Call to Order: Chairperson Wendy Haynes-Britton reconvened the Board meeting after lunch

Time: 12:40

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

#### Treatment Committee Report

J. Lisy gave a brief overview of some license scope of practice issues and explained the Board's new position statement that clarifies the chemical dependency clinical work experience requirement.

**Motion:** Chairperson Wendy Haynes-Britton asked for a motion for the proposed Board statement regarding scope of practice and work experience with permission granted to the Executive Director to finalize the document. Time: 12:44

A. Moss/G. Hogg Passed

J. Lisy mentioned that the committee was in the exploratory stage of looking at adding a Mental Health Endorsement to our credential. The committee is also looking for committee representation from the Appalachian area and T. Farrar volunteered to check into finding a Treatment professional in that region. J. Smock briefly discussed board statements and suggested the treatment committee look at other board statements on Minimal actions licensees/certificate holders should take to alert supervisors on departure to avoid abandonment ethical violations; Peer Supporters & OCDP Certificate & License Holders in regards to Ethics, and to agencies in regard to filing grievances against those who quit. A. Moss will bring in some sample position statements for treatment committee members to review.

#### Education & Training Committee Report

J. Smock reported that Cuyahoga Community College and Sinclair College now have endorsed curriculums through the Associate Consortium. Also, the Board has received an application for a Master's curriculum endorsement from Walsh University. A. Bishara and D. Fidelibus are performing the curriculum review.

The 2/7/2020 Meeting was cancelled awaiting a Committee Chair.

There was a discussion about the board's 27 semester hour education requirement. It was decided to keep table the discussion and keep it on the agenda.

J. Smock reported that the treatment education descriptions are in need of review and D. Fidelibus is looking taking a look at them, but assistance was requested from other Treatment Committee members.

#### Executive Committee Report

J. Smock reported that the Board now has one Columbus State student performing scanning but still looking for another one. Brief report on application reviews with compliance question answers. J. Smock is currently working with the Elicense team on a draft of changes to lapsed and expired license

statuses. She proposed the removal of a 6-month inactive status option, in favor of keeping only the 5-year option. The Social Work is in support of an electronic supervision reporting initiative in Elicense that OCDP is weighing in on possible participation. Yearly and quarterly reports were distributed to board members for review and discussion. SB7 was signed by the Governor so currently working with Elicense to firm up plans for implementation. Onsite meeting scheduled in March with board's contact at CE Broker. J. Smock briefly discussed attendance and discussion at Peer Recovery Ohio listening session in December 2019. Stakeholder update provided and mention of several future venues coming up. Committee Minutes distributed. A Newsletter will be drafted in March. J. Smock to send W. Haynes-Britton a copy of draft for review before distribution.

**Motion:** Chairperson W. Haynes-Britton motioned to approve Executive Report and ratify all actions.

Time: 1:08

J. Mermis/J. Lisy

Passed

### **Rule Filing and review of Public Comments**

J. Smock reported on rule filing and review of public comments. Members discussed at length the terms license and certificate vs. credential. Typing errors detected for correction.

### **Other Business**

Renewal grace period will remain at 2 years. Several position statement policies discussed (medical marijuana, sunshine laws/record retention, case closure).

P. Atkins exited meeting.

Time: 2:44

**Motion:** Chairperson W. Haynes-Britton asked for a motion for the proposed position statement on regarding medical marijuana and permission granted to the Executive Director to finalize the document.

Time: 2:52

A. Moss/G. Hogg

Passed

**Motion:** Chairperson W. Haynes-Britton asked for a motion for the proposed Sunshine policy and permission granted to the Executive Director to finalize the document.

Time: 2:54

J. Lisy/A. Moss

Passed

**Motion:** Chairperson W. Haynes-Britton asked for a motion for the proposed closure policy and permission granted to the Executive Director to finalize the document.

Time: 2:56

G. Hogg/J. Lisy

Passed

Chairperson W. Haynes-Britton reminded members to complete ethics training and financial disclosure statements. J. Smock will send out reminder before May 15, 2020 financial disclosure deadline. An appreciative thank you, was extended to G. Hogg and M. Cortes for their service on the Board as this was their last meeting.

**Motion:** Chairperson W. Haynes-Britton motioned to adjourn the meeting.

Attendance Roll Call: Trisha Farrar, Alex Bishara, Wendy Haynes-Britton, Andrew Moss, Max Cortes, Greg Hogg, John Lisy, Philip Atkins, Jim Mermis.

G. Hogg/M. Cortes

Passed

Meeting Adjourned

Time 3:02

Next Meeting: May 15, 2020. Vern Riffe 31<sup>st</sup> Floor Board Room, 10 am – 3 pm

J.T.

ViceChair \_\_\_\_\_

Date \_\_\_\_\_

Chairperson \_\_\_\_\_

Date \_\_\_\_\_

DRAFT