



Chemical Dependency Professionals Board Meeting
Special Session
Minutes
April 5, 2019

Members Present: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Gregory Hogg, John Lisy, Jim Mermis, Debra Thompson

Members Not Present: Phil Atkins, Maximino Cortes, Trisha Farrar

Others Present: Jill Smock, Candidate for Executive Director; Beverly Martin, Department of Administrative Services

Special Session Regarding Interview of Executive Director Candidate Jill Smock:

Chairperson W. Haynes-Britton called the meeting to order at 11:42 AM. A. Moss completed the roll call. A quorum was established, and W. Haynes-Britton asked Board members and guests to introduce themselves.

After Board and guest introductions, J. Smock introduced herself. She discussed her interest in the role of Executive Director of the Chemical Dependency Professionals Board, as well as her vast experiences in prevention, consultation, and administrative work. She also described her budgetary management experience.

J. Lisy made a motion to move into Executive Session; D. Thompson seconded the motion.

The meeting moved out of Executive Session (J. Mermis first/J. Lisy second).

Board members then continued to interview J. Smock from Board members asked questions about the candidate's motivation for the position, management style, attentiveness to detail, vision for the position, management of ethics cases, customer service, and potentially transitioning from her current place of employment.

D. Thompson made a motion to go into Executive Session; J. Lisy seconded the motion.

The meeting moved out of Executive Session (A. Bishara first/J. Lisy second).

W. Haynes-Britton shared with J. Smock that the Board has agreed to offer her the position of Executive Director at a salary that is recommended by the Department of Administrative Services. J. Smock thanked the Board for the offer and verbalized her intent to formally respond to the offer by 4/8/2019.

Motion to Adjourn:

(J. Mermis/G. Hogg)

Approved, 1:25 PM

A handwritten signature in cursive script, reading "Wendy Haynes-Britton", is written over a horizontal line.

Chair Wendy Haynes-Britton