



## **NOTICE OF SPECIAL PUBLIC MEETING OF THE CHEMICAL DEPENDENCY PROFESSIONALS BOARD**

**Date:** Thursday , April 23, 2020

**Time:** 9 am

**Location:** Teleconference Telephone: 1-800-555-2350 Code: 9226362

**Purpose:** This is a special meeting called by the Board chair with at least 24-hour advance notice for the purpose of considering direct or indirect matters relating to or arising from the COVID-19 state of emergency.

**Board Members Present:** Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Phil Atkins, Trisha Farrar, John Lisy, Jim Mermis and Rick Massatti, OHMHAS representative

**Others Present:** Jill Smock, Executive Director; Lisa Haywood, AAG

### **I. Call to Order (Chair, W. Haynes- Britton)**

Wendy Haynes-Britton called the meeting to order at 9:08 am.

#### **a) Roll Call (A. Moss)**

A roll call was completed at 9:09 am by Andrew Moss, and a quorum was established.

#### **b) Purpose and Procedures for Teleconference Meeting (W. Haynes- Britton)**

1. Haynes-Britton stated the following at 9:10 am: The official record of the special meeting is being made by a taking of the minutes. Any contemporaneous audio/video recording of the special meeting shall be used solely as a back-up in preparing written official minutes. Such a recording constitutes a public record, will be maintained in the Board's office, retained according to the retention schedule, and will be made available for inspection with a proper request. Any unofficial recording of the special meeting, if any, will be maintained in the Board's office, retained according to the Board's retention schedule, and made available with a proper public records request.

2. Haynes-Britton stated the following at 9:10 am: In order to assure full participation, anyone having difficulty joining the meeting may email [Lisa.Haywood@ohioattorneygeneral.gov](mailto:Lisa.Haywood@ohioattorneygeneral.gov), which will be monitored through the meeting.

**c) Approval of Minutes**

**1. Board Meeting 2.21.2020 Minutes**

- Motion to approve by Atkins to approve, seconded by Moss, all in favor, none opposed, none abstained, motion carried at 9:11 am

**2. Special Board meeting 3.31.2020 Motion for Amended Minutes**

- Motion to approve by Mermis, seconded by Lisy, all in favor, none opposed, none abstained, motion carried at 9:12 am—voted to be revoked due to a change that was made; motioned for revocation by Atkins, seconded by Lisy; all in favor, none opposed, motion carried at 9:14 am
- Motion to approve the minutes as amended and noted, by Lisy, seconded by Atkins, all in favor, none opposed, none abstained, motion carried at 9:17 am

**3. Special Board meeting 4.17.2020**

- Motion to approve by Bishara, seconded by Farrar, all in favor, none opposed, none abstained, motion carried at 9:17 am

**II. Emergency Rule 4758-6-15 Draft language of rule (highlighted text is the change proposed) (Smock, reviewed at 9:18 am)**

**(3) The contract shall be revisable with the mutual consent of the supervisor and supervisee.**

**(B) Individuals shall receive one hour of face to face clinical supervision for every forty hours worked where substance use disorder treatment services are delivered or within the scope of practice of a chemical dependency counselor assistant. The board's executive director has sole discretion to determine that the supervision requirement under this paragraph may be conducted via telephone or videoconferencing during any officially declared State of Emergency that directly or indirectly causes:**

**(1) certificate or license holders and supervisors to completely work remotely,**

**(2) a significantly reduced number of on-site work hours that makes in-person supervision impractical, or**

**(3) other immediate or imminent significant state, regional or national hardship.**

- Board members had no questions about the proposed changes. The motion to approve was made by Atkins, seconded by Mermis; all in favor, none opposed, none abstained, the motion carried at 9:20 am.

**III. CEU Renewal Hours extension without ethical code violation**

Hanes-Britton asked: Is there a motion to ratify the executive director's action granting licensees /certificate holders an extension to obtain their mandatory CEU hours for renewal within six months after the state of emergency is lifted?

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- o Moss made a motion to approve, seconded by Farrar, all in favor, none opposed, none abstained, motion carried at 9:22 am

**IV. Extension for Testing Exams**

Hanes-Britton asked: Is there a motion to ratify the executive director's action granting an extension for taking IC&RC exams once the testing centers open for those who have paid for their exam to test without repayment, or those at the end of their one year period to take their exam within three months after the testing centers open for business?

- o Motion: Farrar made a motion to approve, seconded by Lisy; all in favor, none opposed, none abstained, motion carried at 9:24 am

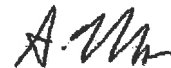
**VI. Public Comment: 9:24 am (Haynes-Britton)**

- o No public members present for comment.

**VII Adjournment**

- o Atkins made a motion to adjourn, seconded by Lisy, all in favor, none opposed, none abstained; motion carried at 9:25 am.

Recorded by:



Andrew Moss



Vice Chair

5/15/2020

Date



Chair

5/20/2020

Date

